FORM 8

[See rules 13(3) and 26]

Application for correction to particulars entered in electoral roll

To

The Electoral Registration Officer,

..... Assembly/ £ Parliamentary Constituency.

SPACE FOR PASTING ONE RECENT PASSPORT SIZE PHOTOGRAPH (3.5 CM X 3.5 CM)SHOWING FRONTAL VIEW OF FULL FACE WITHIN THIS BOX

Sir,

I request that entry relating to myself appearing in the electoral roll for the above Constituency is not correct and it should be corrected. Correct particulars in support of my request are given below :

I. Applicant's details		Name (নাম)	Surname (if any) {পদবি(থাকলে)}
	(Block Capital Letters)		
	বাংলায়		

Part number of electoral roll:		Serial number in that part :	
Age as on 1st January..... #	Years:	Months:	Sex (Male/Female):
Date of birth, if known :	Day :	Month :	Year :

* Father's/ Mother's / Husband's Name		Name (নাম)	Surname (if any) {পদবি(থাকলে)}
	(BLOCK CAPITAL LETTERS)		
	বাংলায়		

II. Particulars of place of ordinary residence (Full address): (ইংরাজী ও বাংলা ব্লক ক্যাপিটাল লেটারে **)**

House/ Door No. (বাড়ির নং) **:**

Street/Area/Locality/Mohalla/Road (রাস্তা/এলাকা/পাড়া/মহল্লা) **:**

Town / Village (শহর /গ্রাম) :

Post Office (ডাকঘর) : Pin Code (পিন কোড) | | | | | | |

Tehsil/Taluka/Mandal/Thana (থানা) :

District (জেলা):

III. Details of Electors' Photo Identity Card (if issued, in this or some other constituency)

Electors' photo identity card number :

Name of the constituency :

IV.Details of entries to be corrected :

*My name / *Age / *Father's / Mother's / Husband's name / *Sex / *Address / *Electors' photo identity card number may be corrected in terms of information provided in this Form above.

Place :

Date :

Signature or thumb impression of the elector

Note : Any person who makes a statement or declaration which is false and which he either knows or believes to be false or does not believe to be true, is punishable under section 31 of the Representation of the People Act, 1950 (43 of 1950).

£ In case of Union territories having no Legislative Assembly and the State of Jammu & Kasmir

Please give the year i.e. 2003, 2004, etc.

* Strike out the inappropriate alternative

Details of action taken
*(*To be filled by Electoral Registration Officer of the constituency*)*

The application of Shri/Smt./Km.....……for correction of entry in the electoral roll in Form 8 has been accepted*/ rejected*.

Detailed reasons for *acceptance [under or in pursuance of rule 18*/20*/26(4)£] or *rejection [under or in pursuance of rule 17*/20*/26(4)£]:

Place :
Date :

Signature of
Electoral Registration Officer

(Seal of the Electoral
Registration Officer)

* Strike out the inappropriate alternative
£ During continuous updating after final publication of electoral roll.

Remarks of Field Level Officers (e.g BLO, Designated Officer, Supervisory Officer)

[This page should be thick enough so that it does not get mutilated / damaged in postal transit]

Intimation of action taken
(Section-II of the page is to be filled in by Electoral Registration Officer of the constituency and to be posted to the applicant on the address as given by the applicant in Section-I)

……..…….First Fold…….……...…

Section-I

Postage Stamp to be affixed by the Electoral Registration Authority at the time of dispatch

The application in Form-6 of
**Shri/Shrimati/Kumari……..

** (Full Address)							
House/Door number:							
Street/Area/Locality/ Mohalla/Road:							
Town/Village:							
Post Office:	Pin Code:						
Tehsil/Taluka/ Mandal/Thana:							
District:							

** To be filled in by the applicant.

…….Second Fold……..……...……..

Section-II

has been----

(a) accepted and the name of Shri/Shrimati/Kumari……..has been at Serial No. …….. in Part No. …… of AC No.& Name ..……..

(b) rejected for the reason ……

Date…….

Electoral Registration Officer
(Address) …….
……..
……..

…….Perforation for detachment …….……..

Receipt for application

Received the application in Form 8 of ** Shri/Shrimati/Kumari……..
**Address……

Date……

Signature of the officer receiving the application
on behalf of the Electoral Registration Officer
(Address). …….

** To be filled in by the applicant.

GUIDELINES FOR FILLING UP THE APPLICATION FORM-8
General Instructions

Who can file Form-8

1. Can be filed only by a person whose name is already included in the electoral roll seeking correction to his/her particulars already printed in the electoral roll. One person cannot file application in Form 8 for correction in the particulars of any other person.

When Form-8 can be filed

1. Form-8 can be filed for correction to particulars of a person entered in the electoral roll. The application can be filed after draft publication of electoral roll of the constituency. The application is to be filed within the specific days provided for the purpose. Due publicity is given about the above period when the revision programme is announced.
2. Only one copy of the application is to be filed.
3. The Application can also be filed for correction of particulars relating to oneself in the finally published electoral roll when the revision programme is not going on. During non-revision period, application must be filed in duplicate.

Where to file Form-8

1. During revision period, the application can be filed at the designated locations where the draft electoral roll is displayed (mostly polling station locations) as well as the Electoral Registration Officer and Assistant Electoral Registration Officer of the constituency.
2. During other period of the year when revision programme is not going on, the application can be filed only with the Electoral Registration Officer.

How to Fill up Form-8

1. The application should be addressed to the Electoral Registration Officer of the constituency in which the name of the applicant is already included. The name of the constituency should be mentioned in the blank space.

2. In Part I of the Application, please write your name, as it should appear in the electoral roll. In case the initials to your name printed in the electoral roll are in abbreviated form and you want them to be printed in expanded form you can write your full name in expanded form. The full name except the surname should be written in the first box and surname should be written in the second box. In case you do not have a surname, just write the given name. Caste should not be mentioned except where the caste name is used as part of the elector's name or a surname. Honorific appellations like Shri, Smt. Kumari, Khan, Begum, Pandit etc. should not be mentioned.

3. Please fill up the Part Number and serial number in that part of electoral roll where your name is listed. This is mandatory.

Please fill up the Part Number and serial number in that part of electoral roll where your name is listed. This is mandatory.

3. Age

Similarly, you should indicate your Age in years and months as on 1st January of the year with reference to which the electoral roll is printed. This qualifying date is printed at the bottom of each page of electoral roll.

5. Sex

Write your sex in full in the space provided e.g. Male / Female. Applicants may indicate their sex as "Other" where they do not want to be described as male or female.

6. Date of Birth (With Documentary Proof)

Fill up the date of birth in figures in the space provided in dd/mm/yyyy.
Proof of date of birth to be attached are as under:

(i) Birth certificate issued by a Municipal Authorities or district office of the Registrar of Births & Deaths or Baptism certificate; or
(ii) Birth certificate from the school (Govt. / Recognised) last attended by the applicant or any other recognised educational institution; or

(iii) if a person is class 10 or more pass, he should give a copy of the marksheet of class 10, if it contains date of birth as a proof of date of birth; or
(iv) Marksheet of class 8 if it contains date of birth; or
(i) Marksheet of class 5 if it contains date of birth; or
(ii) A declaration in prescribed format given in Annexure-I made by either of his parents if the person is not educated till class 10 (in those cases where parental declaration is given as proof of age, the applicant will have to be present himself for verification before BLO/ERO/AERO); or
(iii) A certificate of his age given by a sarpanch of the concerned Gram Panchayat or by a member of the concerned Municipal Corporation / Municipal Committee, the person is not educated till class and both the parents are not alive.

Note: Documentary proof of age will be required only in those cases, where age of the applicant is between 18 and 21 years. In all other cases declaration of his age by the applicant will be taken as proof of age.

7. Relation's Name:

In case of unmarried female applicant, name of Father / Mother is to be mentioned. In case of married female applicant, name of Husband is to be mentioned. Strike out the inapplicable options in the column.

8. Place of Ordinary Residence

In Part II of the Application Form please fill up the full and complete postal address including PIN code where you are ordinarily residing and want to get registered, in the space provided.
Proof of ordinary residence to be attached are as under:

a. Bank / Kisan / Post Office current Pass Book, or
b. Applicants Ration Card / Passport / Driving License / Income Tax Assessment Order, or
c. Latest Water / Telephone / Electricity / Gas Connection Bill for that address, either in the name of the applicant or that of his/her immediate relation like parents etc., or
d. Postal department's posts received / delivered in the applicant's name at the given address.

Note: In case of homeless persons the BLO will visit the address given in From-6 at night to ascertain that the homeless person actually sleeps at the place which is given as his address in From-6. If the BLO is able to verify that the homeless person actually sleeps at the place, no documentary proof of residence shall be necessary. BLO must visit for more than one night for such mentioned.

9. Details of Electors' Photo Identity Card.

If you already have been issued with a Photo Identity Card by the Election Commission, please mention the card number (printed on the front side) and date of issue (printed on the back side) of the card in the space provided in Part III of the Application Form. Please attach a self-attested photocopy of both sides of the card.

10. Details of entries to be corrected.

In Part IV of the Application you should indicate the details of entries to be corrected. Therefore, this is a very important part of the Application. You have indicated the correct details about your name, age, date of birth, relations name, sex, address and photo identity card in the space provided in Parts I to III of the Application. In this Part you have to clearly put a tick mark on the details that need to be corrected on the basis of information now furnished by you. Please score out the alternatives that are not to be corrected.
In most part of the country now the electoral roll is printed with the photograph of electors. In case the application is for correcting a wrong photograph, then the applicant may write "My Photograph" in Part IV of the application and if possible, attach a recent passport size coloured photograph with the application.
Please also give your full name and address on the acknowledgement and intimation portions.
Please give your mobile number and E-mail ID in the Form, which is optional, as the same, if given, may be used by he Electoral Registration Officer for further communication with applicant whenever required.