



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
INFRASTRUCTURE CELL (NAZARETH SECTION)
RANAGHAT, NADIA

TENDER NOTICE

In connection with ensuing **General Assembly Election of west State Legislative Assembly- 2016** sealed tenders are invited amongst the professional, experienced and bonafide contractors/ agencies for the works as per enclosed annexure.

1. Clearance certificate (up-to 31st March, 2016) of VAT registration, Income tax, Professional Tax, Trade License should enclose with the tender paper.
 2. Credential in same nature of work in the form of payment certificate should be attached with the Tender paper.(in case of credential from P.R.I bodies countersignature of the government official is mandatory)
 3. Selected tenders will have to execute agreement in Non-Judicial Stamp Paper as to smooth & timely completion of the assigned works.
 4. Any dislocation, delay, willful negligence will make this office compelled to forfeit the entire claim without assigning any reason whatsoever & initiate penal action against the defaulting tenderer / Agency as-per rules.
 5. The selected firm will have to deposit a Bank Draft in favour of the Sub – Divisional Officer, Ranaghat Sub – Division, Nadia (**As specified in the Annexure**).
 6. The entire work will be supervised by the Infrastructure Cell formed for this purpose and if necessary, technical opinion regarding satisfactory completion of works form P.W.D (civil) & P.W.D (electrical) & Fire Brigade authorities may be obtained before making payment.
 7. Last date of application form tender paper is **18 .03.2016 up to 2.00 p.m.** along with all above mentioned relevant documents duly attested by competent authority; otherwise Tender will be summarily rejected by the undersigned without showing any causes
 8. The tender quoting the rate both in word and figures should be dropped in the Tender Box kept in the Office Chamber of the Sub – Divisional Officer, Ranaghat Sub – Division, Nadia on or before **22 .03.2016 by 02.00 P.M.**
 9. The tenders will be opened on the same day i.e. **22. 03.2016 at 03.00 P.M.** in the Office Chamber of Sub – Divisional Officer, Ranaghat Sub – Division, Nadia. The willing tenderers may remain present at the time of opening the tenders.
 10. The sealed envelope should be superscripted "**Tender for Civil Works for General Assembly Election of west State Legislative Assembly- 2016**". The rate should be quoted in the prescribed tender form.
 11. Tender papers will be available at Nazarat Section (Infrastructure Cell) on **21.03.2016 in working days** on payment (non – refundable) of cost of ₹ 1000.00 /- (One Thousand) only to be deposited in DCR at Nazarat Section of the Sub – Divisional Officer, Ranaghat Sub – Division, Nadia.
- No tender will be received by post. The undersigned reserves the right to accept or reject any of the tenders in part or full without assigning any reason or making correspondence.



Sub – Divisional Officer,
Ranaghat Sub – Division, Nadia.

Memo No.:- **83** (22)/Nez

Date : **11** .03.2016

Copy forwarded for information & wide circulation to the:

- 1.The District Magistrate, Nadia.
- 2.The Secretary, Nadia Zilla Parisad, Krishnanagar, Nadia.
- 3.The District Informatics Officer, National Informatics Center, Krishnagar, Nadia with request to display in the District Website.
- 4-6.Sub – Divisional Officer, Sadar, Krishnagar/Tehatta/Kalyani, Nadia.
- 7-11. The Chairman, Ranaghat/ Birnagar/Santipur/ Coopers Camp// Taherpur, Nadia.
 - 12.The Sub – Divisional Information & cultural officer, Ranaghat, Nadia.
 - 13.The Post Master, Head Post Office, Krishnagar, Nadia.
 - 14.The Post Master, Head Post Office, Ranaghat, Nadia.
 - 15.The Officer – in – Charge, Election Section, Ranaghat Sub – Division, Nadia.
- 16-20.The Block Development Officer Ranaghat – I/ Ranaghat – II/ Santipur / Hanskhali / Krishnaganj, Nadia.
21. C.A. to the Sub – Divisional Officer, Ranaghat Sub – Division, Nadia.
- 22.. Office Notice Board, Ranaghat Sub – Division, Nadia.


Sub – Divisional Officer,
Ranaghat Sub – Division, Nadia.

Name & Address of the Supplier / Organization :

Contact No.:

Name of the Contact Person & his contact no.:

ANNEXURE

Rate shall be quoted per day in each column. Amount will be derived after multiplying per day rate quoted in that column X number of days.

	1 Day	2to3Days	4Days	5to 21Days
1. trench Latrine to be covered three side with "Drama" with bamboo pillar and one side with hassjan Cloth, (per unit)				
SECURITY OF ₹ 2000.00/- IS TO BE DEPOSITED AFTER SELECTION				

**Signature of the supplier/
Owner of the organization**