

**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE SUB-DIVISIONAL OFFICER, RANAGHAT**  
**(NEZERATH SECTION)**


**TENDER NOTICE**

In connection with ensuing General Election to the House of the people, 2019 sealed tenders are invited amongst the professional, experienced and bonafide suppliers/ agencies for supply & installation of the computer equipments as per enclosed annexure for Election Section under Ranaghat Sub-Division.

**Terms and Conditions:-**

1. Clearance certificates (up-to 31<sup>st</sup> March,2018) income tax, Professional Tax, Trade License, GST TIN should be enclosed with the quotation paper.
2. Credential in same nature of works, if any, should be attached with the quotation paper.
3. All suppliers / agency are requested to submit the tender including all taxes.
4. The entire work will be supervised by the Nezarath Section under SDO, Ranaghat formed for this purpose and if necessary, opinion regarding satisfactory completion of works from Election Section under SDO Ranaghat may be obtained before payment.
5. Any dislocation, delay, willful negligence will make this office compelled to forfeit the entire claim without assigning any reason whatsoever & initiate penal action against the defaulting suppliers /agency as per rules.
6. The selected firm will have to deposit a Bank draft/NSC or other Govt. securities duly submitted in favour of the **Sub-Divisional Officer, Ranaghat** amounting to **Rs. 5,000/- (Rupees five thousand) only.**
7. The tenderer quoting the rate both in word and figures should be dropped in the Tender Box kept at the Nezarath Section in office of the undersigned on or before **18/02/2019 by 02.00 P.M.**
8. The tenders will be opened on the same day i.e. **18/02/2019 at 3.00 P.M.** in the Office chamber of the Sub-Divisional Officer, Ranaghat Sub-Division, Nadia. The willing tenderers may remain present at the time of opening the tenders.
9. The sealed envelope should be superscripted "Tender for Supply & installation of the Computer equipments" in connection with General Election to the House of the people,2019.

No tender will be received by post. The undersigned reserves the right to accept or reject any of the tenders in part or full without assigning any reason or making correspondence.


  
**Sub-Divisional Officer, Ranaghat**  
**Ranaghat Sub-Division, Nadia.**

Date: 08.02.2019

Memo. No. 58 / ( 5 ) / Nez/SDO(R)

Copy forwarded for information & wide circulation to the :

1. The District Magistrate, Nadia
2. The District Information Officer, NIC, Nadia with a requested to upload in the website.
3. The Post Master, Head Post Office ,Ranaghat, Nadia
4. O/C, Nezerath Section, Ranaghat Sub-Division ,Nadia
5. Office of the Notice Board/Website, Ranaghat Sub-Division , Nadia

  
**Sub-Divisional Officer, Ranaghat**  
**Ranaghat Sub-Division, Nadia.**

**Annexure**

Sl. No.	Item	Qty	Specification	Rate including all taxes
1.	Copier Machine	1	<b>Canon iR C3020 Photo Copier Machine (White)</b> Laser, With Separate Drum and Toner, 4 Drum Units, 20 PPM, RAM 2GB, Separate Memory Unit with at least 250 GB., Wifi, LAN, USB	
2.	Laptop	1	<b>HP 15 Intel Core i5 15.6-inch Full HD Laptop (Sparkling Black)</b> 7th Gen Intel i5, 7200U (2.5 GHz base processor speed, 3 MB SmartCache, 2 cores), Max Boost Clock Up to 3.1 GHz Operating system: Windows 10 Home with lifetime validity Display: 15.6-inch Full HD SVA Anti-Glare WLED Display (1920 x 1080), 220 nits Brightness Memory and Storage: 8GB DDR4-2400 RAM, expandable to 16 GB, Storage: 1TB 5400 RPM HDD, Graphics: Integrated Intel HD Graphics 620 Included Software: Microsoft Office Home & Student 2016 Lifetime edition	
3.	LCD Projector	1	<b>Epson EB-X05 XGA V11H839040 3LCD Share Projector (White)</b> 3,300 lumens, Composite Video, USB 2.0, LCD, 300 Inches, 1080p Full HD, Remote	
4.	Sheet-feed Scanner	2	<b>HP ScanJet Pro 3000 s3 Sheet-feed Scanner</b> Up to 35 ppm / 70 ipm, black and white, greyscale, and colour HP Scan Software; HP JetAdvantage Capture App; Supported media: 40 to 413g/m <sup>2</sup> ; up to 3098mm HP EveryPage ultrasonic multifeed detection USB 3.0; Duty cycle: Up to 3500 pages per day	

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*25/04/19*

**Sub-Divisional Officer, Ranaghat  
Ranaghat Sub-Division, Nadia.**

Signature of the Supplier/  
Owner of the Organisation  
Contact No.